

TUESDAY, MARCH 13, 2018

# Here in Spirit

VOLUME XXIV  
NO. 25

REGIONAL NEWSLETTER  
HOLY SPIRIT CATHOLIC SCHOOLS



## Employment Opportunities At A Glance

- **Education Assistant -**  
St. Francis Junior High School
- **Kindergarten Education Assistant -**  
St. Michael's School, Pincher Creek
- **Teacher: K-12 Graduation Coach-**  
St. Michael's School, Pincher Creek
- **Probationary Associate Principal-**  
St. Patrick Fine Arts Elementary School
- **Probationary Associate Principal-**  
St. Patrick School, Taber
- **Probationary Associate Principal-**  
Our Lady of the Assumption School
- **Probationary Full Time French Immersion Teacher-**  
École St. Mary
- **Summer Students- Maintenance Helpers**
- **French Immersion Substitute Teachers**
- **Substitute Teachers**
- **Casual Education Assistants**
- **Relief Caretakers**
- **Relief Caretakers- Taber and Picture Butte**

HOLY SPIRIT



CATHOLIC SCHOOLS

## *Our Mission Statement*

*We are a Catholic  
Faith Community,  
dedicated to providing  
each student entrusted  
to our care  
with an education  
rooted in the Good  
News of Jesus Christ.*

*Guided by the Holy  
Spirit,  
in partnership with  
home, parish and  
society,  
our schools foster the  
growth of responsible  
citizens  
who will live, celebrate  
and proclaim their  
faith.*

*Our Catholic Faith is  
the foundation of all  
that we do.*



# HOLY SPIRIT STARS



**It is important to acknowledge the many excellent accomplishments of our staff and students. Please join us in congratulating the following on their achievements.**

<b><i>NAME</i></b>	<b><i>SCHOOL</i></b>	<b><i>ACHIEVEMENT</i></b>
Hannah Killins	St. Francis Junior High School, Student	After entering the Polar Expressions' National Student Writing Contest Hannah's story will be published in their Short Story Collection in June.
St. Joseph Senior Varsity Girls Basketball Team and Coach Baron	St. Joseph School, Students	Won the 2J Basketball Zones.

# FOURTH SUNDAY IN LENT

## PRAYER FOR THE FOURTH WEEK OF LENT

*God of abundant  
mercy,  
give us the  
courage to ask  
humbly for  
forgiveness where  
we have failed,  
and to grant it  
where we have  
been wronged.*

*Heal our wounds  
and make us  
whole,  
that we might  
find the joy of life  
lived fully.*

*Amen*



*Bettyann Cooper*  
*Revenue Accountant*

*Bettyann has worked for Holy Spirit Catholic Schools since 1998. She worked for 6 years at St. Patrick Fine Arts School as a pianist and office clerk. Although she loved this job, in 2004 she took the opportunity to move to the board office, first working as the receptionist, then accounts payable clerk, and for the past few years as the revenue accountant. She is responsible for moneris reconciliations; instructional, ELP and transportation fees; board office deposits and invoicing; joint use facility billings; some budget and journal entries and donation receipts and payouts.*

# Employment Opportunities

## **EDUCATION ASSISTANT – St. Francis Junior High School**

*External applicants must provide a current police information (including vulnerable sectors) check, and a current record intervention check prior to receiving a contract, if chosen as the successful candidate.*

The Holy Spirit Catholic Board of Education requires a temporary 30.0 hour per week education assistant at St. Francis Junior High School in Lethbridge, commencing as soon as possible and terminating on April 25, 2018 or upon the return of the permanent employee whichever comes first. The successful applicant would be working in a team environment with students that have severe needs. Please quote **Posting #20180302**.

[View Details](#)

## **KINDERGARTEN EDUCATION ASSISTANT – St. Michael's School, Pincher Creek**

*If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.*

The Holy Spirit Catholic Board of Education requires a temporary 14.0 hour per week Kindergarten education assistant at St. Michael's School in Pincher Creek, commencing as soon as possible and terminating June 21, 2018. The work week for this position would be Tuesdays and Thursdays with some Wednesdays. Please quote **Posting #20180303**.

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## **TEACHER: K-12 GRADUATION COACH – St. Michael's School, Pincher Creek**

*This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.*

The Holy Spirit Catholic Board of Education requires a 1.0 FTE K-12 Graduation Coach at St. Michael's School in Pincher Creek, commencing as soon as possible. Under the direction of the Director of Religious Education and the Division Principal for First Nations, Métis and Inuit Education, the Graduation Coach will provide assistance to First Nations, Métis and Inuit students, individually and in groups, to ensure that supports are in place for academic success at every grade level. This assistance will include, but not be limited to, analyzing and tracking data to identify students with dropout risk factors; reviewing student academic progress and working collaboratively to develop any needed intervention plans; tutoring students individually and in small groups; identifying and removing barriers to graduation; and facilitating career action plans.

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## **PROBATIONARY ASSOCIATE PRINCIPAL – St. Patrick Fine Arts Elementary School**

*This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.*

We invite all applicants for the position of Associate Principal at St. Patrick Fine Arts Elementary School in Lethbridge, to commence with the start of the 2018/19 school year. St. Patrick Fine Arts Elementary School is a Kindergarten to Grade 6 school serving over 300 students. For more information on this dynamic school please see their website at: <https://www.holyspirit.ab.ca/st.pat/>

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### **PROBATIONARY ASSOCIATE PRINCIPAL – St. Patrick School, Taber**

***This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.***

We invite all applicants for the position of Associate Principal at St. Patrick School in Taber, to commence with the start of the 2018/19 school year. St. Patrick School is an ELP to Grade 5 school serving approximately 180 students. For more information on this dynamic school please see their website at: <https://www.holyspirit.ab.ca/st.patricks/>

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### **PROBATIONARY ASSOCIATE PRINCIPAL – Our Lady of the Assumption School**

***This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.***

We invite all applicants for the position of Associate Principal at Our Lady of the Assumption School in Lethbridge, to commence with the start of the 2018/19 school year. Our Lady of the Assumption School is an ELP to Grade 6 school serving approximately 220 students. For more information on this dynamic school please see their website at: <https://www.holyspirit.ab.ca/assumption/>

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### **TEMPORARY SUMMER STUDENTS – Maintenance Helpers**

***External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.***

**Positions:** 3  
**Hourly wage:** \$16.00/hour (plus 4% vacation pay)  
**Assignment:** 40 hours per week (Monday through Friday)  
**Period:** Continuous employment from May 1, 2018 to August 24, 2018

**Position Details:** Holy Spirit Catholic Schools is hiring 3 students as summer maintenance helpers. In order to qualify, students must have completed at least one year of post-secondary education, and are continuing in full-time studies in the fall. Preference will be given to graduates of Holy Spirit Catholic Schools.

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### **PROBATIONARY FULL TIME FRENCH IMMERSION TEACHER – École St. Mary**

***External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.***

We are currently looking to hire a probationary full time 1.0 FTE French Immersion teacher at École St. Mary School in Lethbridge, commencing the start of the 2018- 2019 school year. The successful candidate will be teaching French Immersion at this Grade 1-6 school.

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### **FRENCH IMMERSION SUBSTITUTE TEACHERS**

***The successful candidates must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to being added to the sub list.***

The Holy Spirit Catholic Board of Education has openings for French Immersion substitute teachers. The successful candidate should be bilingual, and able to communicate fluently in both oral and written forms in French and English. Special consideration will be given to those who have a French Immersion designation in their degree.

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### **SUBSTITUTE TEACHERS**

***The successful candidates must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to being added to the sub list.***

The Holy Spirit Catholic Board of Education has openings for substitute teachers.

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### **CASUAL EDUCATION ASSISTANTS**

***The successful candidates must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to being added to the casual list.***

The Holy Spirit Catholic Board of Education has openings for casual Education Assistants.

The education assistant provides assistance to children with various degrees of need in the learning environment, under the direction and supervision of the inclusive education liaison, the classroom teacher, and the principal. In this position it is necessary to be physically fit in order to actively engage students in all aspects of their educational program.

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### **RELIEF CARETAKERS**

***The successful candidates must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to being added to the relief list.***

The Holy Spirit Catholic Board of Education has openings for Relief Caretakers at all of our schools.

The caretaker is responsible for providing and maintaining a safe and clean environment for the school and the community. The caretaker must be physically able to complete all tasks required in the general maintenance of the school building and equipment.

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### **RELIEF CARETAKERS – Taber and Picture Butte**

***The successful candidates must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to being added to the relief list.***

The Holy Spirit Catholic Board of Education has openings for Relief Caretakers in Taber and Picture Butte, AB.

The caretaker is responsible for providing and maintaining a safe and clean environment for the school and the community. The caretaker must be physically able to complete all tasks required in the general maintenance of the school building and equipment.

[View Details](#)