

THURSDAY, SEPTEMBER 13, 2018

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# Here in Spirit



REGIONAL NEWSLETTER  
HOLY SPIRIT CATHOLIC SCHOOLS

## *Our Mission Statement*

*We are a Catholic  
Faith Community,  
dedicated to providing  
each student entrusted  
to our care  
with an education  
rooted in the Good News  
of Jesus Christ.*

*Guided by the Holy  
Spirit,  
in partnership with  
home, parish and  
society,  
our schools foster the  
growth of responsible  
citizens  
who will live, celebrate  
and proclaim their  
faith.*

*Our Catholic Faith is  
the foundation of all  
that we do.*

## EMPLOYMENT OPPORTUNITIES AT A GLANCE

- **Early Learning Education Assistants Required**
- **First Nations, Metis and Inuit Support Worker-**  
St. Michael's School, Pincher Creek
- **Administrative Assistant -**  
St. Francis Junior High School
- **Education Assistant -**  
St. Michael's School, Pincher Creek
- **Full Time Teacher -**  
St. Francis Junior High School
- **Education Assistant -**  
St. Joseph School, Coaldale
- **Administrative Assistant -**  
Children of St. Martha
- **Education Assistants Required**
- **Part Time Blackfoot Teacher -**  
Catholic Central High School
- **Relief Caretakers-** Lethbridge, Taber and Pincher Creek



# Employment Opportunities

## **EARLY LEARNING EDUCATION ASSISTANTS REQUIRED**

*External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.*

The Holy Spirit Catholic Board of Education requires the following part time continuous Early Learning Education Assistants commencing as soon as possible and ending for this school year on June 21, 2019. **Please quote posting all posting numbers you are applying for:**

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## **FIRST NATIONS, METIS and INUIT SUPPORT WORKER- St. Michael's School, Pincher Creek**

*External applicants: the successful candidate must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.*

The Holy Spirit Catholic Board of Education requires a 35.0 hour per week First Nations, Metis and Inuit Support Worker at St. Michael's School in Pincher Creek, to commence as soon as possible.

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## **ADMINISTRATIVE ASSISTANT – St. Francis Junior High School**

*This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.*

The Holy Spirit Catholic Board of Education requires a full time continuous 35.0 hour per week Administrative Assistant (10 month) at St. Francis Junior High School commencing as soon as possible. Please quote **Posting #20180906**.

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## **EDUCATION ASSISTANT – St. Michael's School, Pincher Creek**

*External applicants must provide a current police information (including vulnerable sectors) check, and a current record intervention check prior to receiving a contract, if chosen as the successful candidate.*

The Holy Spirit Catholic Board of Education requires a part time continuous 21.0 hour per week education assistant at St. Michael's School in Pincher Creek, commencing as soon as possible. Please quote **Posting #20180907**.

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**FULL TIME TEACHER – St. Francis Junior High School**

*This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check and a current intervention record check prior to receiving a contract.*

We currently are looking to hire a probationary 1.0 FTE full time teacher at St. Francis Junior High School in Lethbridge, to commence as soon as possible. This position will require the successful candidate to teach Grade 8/9 Social Studies Knowledge and Employability, Health 8, Physical Education 8/9 and First Nations, Métis and Inuit Studies. The ability to teach Blackfoot Language classes would be an asset.

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**EDUCATION ASSISTANT – St. Joseph School, Coaldale**

*External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.*

The Holy Spirit Catholic Board of Education requires a temporary 30.0 hour per week education assistant at St. Joseph School in Coaldale, commencing as soon as possible and terminating June 28, 2019 or upon the return of the permanent employee, whichever occurs first. Please quote **Posting #20180905**.

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**ADMINISTRATIVE ASSISTANT – Children of St. Martha**

*This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.*

The Holy Spirit Catholic Board of Education requires a full time continuous 35.0 hour per week Administrative Assistant (10 month) at Children of St. Martha School in Lethbridge commencing as soon as possible. Please quote **Posting #20180901**.

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**EDUCATION ASSISTANTS REQUIRED**

*If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.*

The Holy Spirit Catholic Board of Education requires the following **temporary** Education Assistants commencing as soon as possible and terminating June 28, 2019. **Please quote all posting numbers you are applying for.**

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**PART TIME BLACKFOOT TEACHER – Catholic Central High School**

***External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.***

We currently are looking to hire a temporary 0.25 FTE part time Blackfoot teacher at Catholic Central High School to commence January 30, 2019 and terminate June 28, 2019. This position requires someone to teach Blackfoot 10 and Blackfoot 20/30. Strong knowledge of Blackfoot Language and Culture is considered an asset.

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**RELIEF CARETAKERS- Lethbridge, Taber and Pincher Creek**

***The successful candidates must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to being added to the relief list.***

The Holy Spirit Catholic Board of Education has openings for Relief Caretakers at our City of Lethbridge, Taber and Pincher Creek schools.

The caretaker is responsible for providing and maintaining a safe and clean environment for the school and the community. The caretaker must be physically able to complete all tasks required in the general maintenance of the school building and equipment.

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