

THURSDAY, SEPTEMBER 20, 2018

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Here in Spirit



REGIONAL NEWSLETTER
HOLY SPIRIT CATHOLIC SCHOOLS

EMPLOYMENT OPPORTUNITIES AT A GLANCE



- **Full Time Teacher** - Father Leonard Van Tighem School
- **Early Learning Education Assistant** - Children of St. Martha
- **Education Assistant** - Father Leonard Van Tighem School
- **Education Assistant** - Children of St. Martha School
- **Early Learning Education Assistants Required**
- **First Nations, Metis and Inuit Support Worker**-
St. Michael's School, Pincher Creek
- **Administrative Assistant** -
St. Francis Junior High School
- **Education Assistant** -
St. Michael's School, Pincher Creek
- **Full Time Teacher** -
St. Francis Junior High School
- **Education Assistant** -
St. Joseph School, Coaldale
- **Administrative Assistant** -
Children of St. Martha
- **Education Assistant Required**
- **Relief Caretakers**- Lethbridge, Taber and Pincher Creek
- **Substitute Teachers**

Our Mission Statement

*We are a Catholic
Faith Community,
dedicated to providing
each student entrusted
to our care
with an education
rooted in the Good News
of Jesus Christ.*

*Guided by the Holy
Spirit,
in partnership with
home, parish and
society,
our schools foster the
growth of responsible
citizens
who will live, celebrate
and proclaim their
faith.*

*Our Catholic Faith is
the foundation of all
that we do.*

Employment Opportunities

FULL TIME TEACHER –Father Leonard Van Tighem School

External applicants must provide a current police information (including vulnerable sectors) check and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

We currently are looking to hire a temporary 1.0 FTE full time Grade Six teacher at Father Leonard Van Tighem School in Lethbridge, commencing as soon as possible and terminating June 30, 2019, or upon the return of the permanent employee, whichever comes first. The successful candidate will be expected to teach French Second Language Grade Six as well.

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EARLY LEARNING EDUCATION ASSISTANT – Children of St. Martha

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.

The Holy Spirit Catholic Board of Education requires a part time continuous 14.0 hour (AM) per week early learning education assistant at St. Martha School in Lethbridge, commencing as soon as possible and ending for this school year on June 21, 2019. Please quote **Posting #20180914**.

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EDUCATION ASSISTANT – Father Leonard Van Tighem School

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

The Holy Spirit Catholic Board of Education requires a temporary 30.0 hour per week education assistant at Father Leonard Van Tighem School in Lethbridge, commencing as soon as possible and terminating November 30, 2018 with the possibility of extension or upon the return of the permanent employee, whichever comes first. Please quote **Posting #20180913**.

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EDUCATION ASSISTANT – Children of St. Martha School

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

The Holy Spirit Catholic Board of Education requires a temporary 28.0 hour per week education assistant at Children of St. Martha School in Lethbridge, commencing as soon as possible and terminating October 26, 2018 with the possibility of extension or upon the return of the permanent employee, whichever comes first. Please quote **Posting #20180912**.

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EARLY LEARNING EDUCATION ASSISTANTS REQUIRED

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

The Holy Spirit Catholic Board of Education requires the following part time continuous Early Learning Education Assistants commencing as soon as possible and ending for this school year on June 21, 2019. **Please quote posting all posting numbers you are applying for:**

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FIRST NATIONS, METIS and INUIT SUPPORT WORKER- St. Michael's School, Pincher Creek

External applicants: the successful candidate must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.

The Holy Spirit Catholic Board of Education requires a 35.0 hour per week First Nations, Metis and Inuit Support Worker at St. Michael's School in Pincher Creek, to commence as soon as possible.

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ADMINISTRATIVE ASSISTANT – St. Francis Junior High School

This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.

The Holy Spirit Catholic Board of Education requires a full time continuous 35.0 hour per week Administrative Assistant (10 month) at St. Francis Junior High School commencing as soon as possible. Please quote **Posting #20180906**.

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EDUCATION ASSISTANT – St. Michael's School, Pincher Creek

External applicants must provide a current police information (including vulnerable sectors) check, and a current record intervention check prior to receiving a contract, if chosen as the successful candidate.

The Holy Spirit Catholic Board of Education requires a part time continuous 21.0 hour per week education assistant at St. Michael's School in Pincher Creek, commencing as soon as possible. Please quote **Posting #20180907**.

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FULL TIME TEACHER – St. Francis Junior High School

This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check and a current intervention record check prior to receiving a contract.

We currently are looking to hire a probationary 1.0 FTE full time teacher at St. Francis Junior High School in Lethbridge, to commence as soon as possible. This position will require the successful candidate to teach Grade 8/9 Social Studies Knowledge and Employability, Health 8, Physical Education 8/9 and First Nations, Métis and Inuit Studies. The ability to teach Blackfoot Language classes would be an asset.

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EDUCATION ASSISTANT – St. Joseph School, Coaldale

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

The Holy Spirit Catholic Board of Education requires a temporary 30.0 hour per week education assistant at St. Joseph School in Coaldale, commencing as soon as possible and terminating June 28, 2019 or upon the return of the permanent employee, whichever occurs first. Please quote **Posting #20180905**.

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ADMINISTRATIVE ASSISTANT – Children of St. Martha

This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.

The Holy Spirit Catholic Board of Education requires a full time continuous 35.0 hour per week Administrative Assistant (10 month) at Children of St. Martha School in Lethbridge commencing as soon as possible. Please quote **Posting #20180901**.

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EDUCATION ASSISTANTS REQUIRED

If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.

The Holy Spirit Catholic Board of Education requires the following **temporary** Education Assistants commencing as soon as possible and terminating June 28, 2019. **Please quote all posting numbers you are applying for.**

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RELIEF CARETAKERS- Lethbridge, Taber and Pincher Creek

The successful candidates must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to being added to the relief list.

The Holy Spirit Catholic Board of Education has openings for Relief Caretakers at our City of Lethbridge, Taber and Pincher Creek schools.

The caretaker is responsible for providing and maintaining a safe and clean environment for the school and the community. The caretaker must be physically able to complete all tasks required in the general maintenance of the school building and equipment.

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SUBSTITUTE TEACHERS

The successful candidates must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to being added to the sub list.

The Holy Spirit Catholic Board of Education has openings for substitute teachers.

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