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Here in Spirit



REGIONAL NEWSLETTER
HOLY SPIRIT CATHOLIC SCHOOLS

EMPLOYMENT OPPORTUNITIES AT A GLANCE



- **Full Time Teacher** – St. Francis Junior High School
- **Education Assistant** – St. Joseph School, Coaldale
- **Administrative Assistant** – Children of St. Martha
- **Kindergarten French Immersion Education Assistant** – École St. Mary
- **Kindergarten Education Assistant** – École St. Mary
- **Kindergarten Education Assistant** – St. Teresa of Calcutta School
- **Early Learning Education Assistants Required**
- **Family School Liaison Counsellor**
- **Education Assistants Required**
- **Early Learning Speech Language Assistant** – St. Paul School
- **Education Assistant** – St. Francis Junior High School
- **Education Assistant** – St. Francis Junior High School
- **Speech Language Pathologist**
- **Full Time Teacher** – St. Mary School, Taber
- **Part Time Blackfoot Teacher** – Catholic Central High School
- **Relief Caretakers** – Lethbridge, Taber and Pincher Creek

Our Mission Statement

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

Employment Opportunities

FULL TIME TEACHER – St. Francis Junior High School

This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check and a current intervention record check prior to receiving a contract.

We currently are looking to hire a probationary 1.0 FTE full time teacher at St. Francis Junior High School in Lethbridge, to commence as soon as possible. This position will require the successful candidate to teach Grade 8/9 Social Studies Knowledge and Employability, Health 8, Physical Education 8/9 and First Nations, Métis and Inuit Studies. The ability to teach Blackfoot Language classes would be an asset.

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EDUCATION ASSISTANT – St. Joseph School, Coaldale

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

The Holy Spirit Catholic Board of Education requires a temporary 30.0 hour per week education assistant at St. Joseph School in Coaldale, commencing as soon as possible and terminating June 28, 2019 or upon the return of the permanent employee, whichever occurs first. Please quote **Posting #20180905**.

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ADMINISTRATIVE ASSISTANT – Children of St. Martha

This position is open to all qualified internal and external candidates. If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.

The Holy Spirit Catholic Board of Education requires a full time continuous 35.0 hour per week Administrative Assistant (10 month) at Children of St. Martha School in Lethbridge commencing as soon as possible. Please quote **Posting #20180901**.

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KINDERGARTEN FRENCH IMMERSION EDUCATION ASSISTANT – École St. Mary

If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.

The Holy Spirit Catholic Board of Education requires a temporary 14.0 hour per week (a.m.) French Immersion Kindergarten Education Assistant at École St. Mary School in Lethbridge commencing as soon as possible and terminating December 20, 2018. Please quote **Posting #20180902**.

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KINDERGARTEN EDUCATION ASSISTANT – École St. Mary

If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.

The Holy Spirit Catholic Board of Education requires a temporary 14.0 hour per week (a.m.) Kindergarten Education Assistant at École St. Mary School in Lethbridge commencing as soon as possible and terminating December 20, 2018. Please quote **Posting #20180903**.

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KINDERGARTEN EDUCATION ASSISTANT – St. Teresa of Calcutta School

If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.

The Holy Spirit Catholic Board of Education requires a temporary 14.0 hour per week (a.m.) Kindergarten Education Assistant at St. Teresa of Calcutta School in Lethbridge, commencing as soon as possible and terminating on December 20, 2018. Please quote **Posting #20180904**.

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EARLY LEARNING EDUCATION ASSISTANTS REQUIRED

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

The Holy Spirit Catholic Board of Education requires the following part time continuous Early Learning Education Assistants commencing September 10, 2018 and ending for this school year on June 21, 2019. **Please quote posting all posting numbers you are applying for.**

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FAMILY SCHOOL LIAISON COUNSELLOR (FSLC)

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

The Holy Spirit Catholic Board of Education requires a full time Family School Liaison Counsellor.

The Family School Liaison Counsellor (FSLC) works within the school environment to support children and students experiencing emotional and/or behavioural problems. The FSLC supports students and their families through individual and small group counselling, prevention and educational programming, community liaison and crisis intervention.

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EARLY LEARNING SPEECH LANGUAGE ASSISTANT– St. Paul School

If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.

The Holy Spirit Catholic Board of Education requires a 15.0 hour per week (mornings) Early Learning Speech Language Assistant at St. Paul School in Lethbridge commencing the start of the 2017/18 school year. The successful candidate will be required to work on a one on one basis, as well as in a classroom setting. Please quote **Posting #20180804**.

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EDUCATION ASSISTANTS REQUIRED

If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract.

The Holy Spirit Catholic Board of Education requires the following temporary Education Assistants commencing as soon as possible and terminating June 28, 2019. **Please quote all posting numbers you are applying for.**

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EDUCATION ASSISTANT – St. Francis Junior High School

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

The Holy Spirit Catholic Board of Education requires a temporary 30.0 hour per week education assistant at St. Francis Junior High School in Lethbridge, commencing the start of the 2018/19 school year and terminating June 28, 2019 or upon the return of the permanent employee, whichever occurs first. Please quote **Posting #20180801**.

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EDUCATION ASSISTANT – St. Francis Junior High School

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

The Holy Spirit Catholic Board of Education requires a temporary 28.0 hour per week education assistant at St. Francis Junior High School in Lethbridge, commencing the start of the 2018/19 school year and terminating December 7, 2018 or upon the return of the permanent employee, whichever occurs first. Please quote **Posting #20180802**.

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TEMPORARY SPEECH LANGUAGE PATHOLOGIST

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

The Holy Spirit Catholic School Division invites applications for the position of temporary Speech Language Pathologist to commence on August 29, 2018 and terminate September 28, 2018, or upon the return of the permanent employee, whichever occurs first.

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FULL TIME TEACHER – St. Mary School, Taber

If chosen as the successful candidate, external applicants must provide a current police information (including vulnerable sectors) check and a current intervention record check prior to receiving a contract.

We currently are looking to hire a temporary 1.0 FTE full time teacher at St. Mary School in Taber, commencing August 29, 2018 and terminating on October 5, 2018 or upon the return of the permanent employee, whichever comes first. The successful candidate will be required to teach senior high Art, French, English 10 and 20 and French 6.

St. Mary School is a Grade 6-12 school located in Taber, Alberta with a school population of approximately 230 students.

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PART TIME BLACKFOOT TEACHER – Catholic Central High School

External applicants must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to receiving a contract, if chosen as the successful candidate.

We currently are looking to hire a temporary 0.25 FTE part time Blackfoot teacher at Catholic Central High School to commence January 30, 2019 and terminate June 28, 2019. This position requires someone to teach Blackfoot 10 and Blackfoot 20/30. Strong knowledge of Blackfoot Language and Culture is considered an asset.

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RELIEF CARETAKERS- Lethbridge, Taber and Pincher Creek

The successful candidates must provide a current police information (including vulnerable sectors) check, and a current intervention record check prior to being added to the relief list.

The Holy Spirit Catholic Board of Education has openings for Relief Caretakers at our City of Lethbridge, Taber and Pincher Creek schools.

The caretaker is responsible for providing and maintaining a safe and clean environment for the school and the community. The caretaker must be physically able to complete all tasks required in the general maintenance of the school building and equipment.

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